

## Regional Painter & Decorator Job Description

**JOB TITLE:** Regional Painter & Decorator  
**RESPONSIBLE TO:** Regional Facilities Manager  
**ACCOUNTABLE TO:** Head of FM  
**Regional base:** TBC but needs to be based within region covered by role

### Job summary

You will redecorate internally and in some cases at low level externally across a number of care homes covering up to two RCS regions c20 homes. The work will be generally on a planned/project basis rather than being reactive. Your care homes will generally be within one hour's travel of your regional base, enabling daily commute.

### Key responsibilities

- You will use paint, varnishes and wallpaper supplied through the Property Helpdesk to decorate homes inside and outside following the Regional Facilities Manager instructions. Colour, finishing texture and wallpaper patterns will be finalised by the RFM but will be selected from a pre-agreed set of choices.
- You will be generally working within care homes, will be in regular and close contact with other Care UK colleagues and residents and as such you will be responsible for ensuring you work in a way that is safe for yourself and others. You will follow the company policies and complete a Risk Assessment /Method Statement for each project which will include aspects such as:
  - Hygiene and COSHH
  - Dust and Flying Particles
  - Asbestos Awareness
  - Manual Handling
  - Power and Hand Tools
  - Noise
  - Electricity
  - Working at Heights
  - Safety in Confined Spaces
  - Lone working
- Where the Risk Assessment, or HSE regulation, indicates that lone working is not suitable then assistance will be provided.
- Your main tasks would include:
  - Planning the project (what, when, where, who and how)with the Regional Facilities Manager and Home Manager
  - Measuring surface areas to work out how much paint or wall covering is needed
  - Ordering the correct quantities of materials and consumables from the Care UK Property Helpdesk
  - Erecting safety barriers and signage to prevent unauthorised access to the work area
  - Preparing surfaces including striping, filling, smoothing and levelling
  - Masking and protecting areas to prevent paint going onto unwanted areas
  - Operating, cleaning and maintaining all painting equipment, including brushes, rollers, trays etc.
  - Priming, sanding, sealing paint surfaces
  - Applying layers of paint and hanging wallpaper
  - Tidying up after finishing a job and checking that all work areas have been left safe

- You will be responsible for maintaining a store of materials and decorating equipment at each home, ensuring that after each project any spare paint and wallpaper is available for touching up and repairs
- Keeping job sheets and Verisae up to date for allocated works

### **Specifics and hours**

- 40 hours per week; nominally 8am – 5pm with an hour for lunch although flexitime is available, at the Regional Facilities Manager's discretion, and managed through an electronic clocking on/off system. Overtime may be available when required
- Travel from home to home is expected outside these hours unless the project is more than 1 hour's travel from the employee's regional base care home. In this case the travel time beyond 1 hour will be included in the 40 hours
- 12 month fixed-term contract with potential to extend into a permanent employment

### **Pay**

- Competitive salary, plus travel expenses

There is no requirement to transport materials or heavy decorating equipment and therefore no transport will be provided by the company for this role.

### **Criteria**

#### **Minimum**

- 5 years minimum experience of all aspects of painting and decorating in a residential or office environment
- Holder of City & Guilds level 2 in Painting & Decorating
- Current CSCS card (Construction Skills Certificate Scheme) including CITB Health, Safety and Environment test
- Evidence of:
  - Working to a high standard
  - Working under their own direction with minimum supervision
  - Undertaking Risk Assessments and implementing safe working practices
  - Good verbal and written communication skills
  - A pro-active approach
  - Adaptable to changing requirements
  - Physically fit to cope with specific needs of role
  - Approachable and able to build positive relationships with other members of staff and residents
- Full driving licence + car insured for a travel to a variety of business locations
- Clear the DBS check

#### **Desirable**

- Holder of City & Guilds level 3 in Painting & Decorating
- Experience of working a care environment

### **Environment**

- To lead by example and become an Eco Ambassador within RCS by ensuring that energy, water and materials are not wasted, maximise recycling of waste and avoid pollution

**Statutory Certification**

- Familiarise yourself with the H&S and Property Statutory Certification and ensure that the valid certificate is held on site in the appropriate location

**Soft Skills** to include:

- Positive home and support centre colleague engagement
- Positive Resident engagement with residents & their families when at a home
- Being aware that you will be working in someone else’s home and bedroom and treating the environment with due respect
- Developing a positive relationship with Regional Facilities Manager/Regional Director/Home Manager and Home Maintenance and Housekeeping staff

I confirm I have read and understand this job description

Name Regional Painter & Decorator .....

Signature .....

Date .....