

# Job description



**Job title:** Mobile Decorator

**Responsible to:** Regional Director

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## Our Values

- ❖ Fulfilling Lives is our core purpose
  - ❖ Every one of us makes a difference is the belief that drives us
  - ❖ Caring, Passionate and Teamwork are the values that underpin everything we do
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## Job Summary

You will be responsible for both internal and external redecoration for a number of care homes within a specific region. The work will generally be on a planned/project basis rather than be reactive. The care homes will generally be within one hour's travel of your regional base enabling a daily commute.

## Key Responsibilities

- You will use paint, varnishes and wallpaper supplied through the Property Helpdesk to decorate homes inside and outside following the Regional Director's instructions. Colour, finishing texture and wallpaper patterns will be finalised by the Regional Director but will be selected from a pre-agreed set of choices.
- You will be generally working alone and as such you will be responsible for ensuring you work in a way that is safe for yourself and others.
- You will complete a Risk Assessment /Method Statement for each project which will include aspects such as:
  - Hygiene and COSHH
  - Dust and Flying Particles
  - Asbestos Awareness
  - Manual Handling
  - Power and Hand Tools
  - Noise
  - Electricity
  - Working at Heights
  - Safety in Confined Spaces
  - Lone working
- Where the Risk Assessment, or HSE regulation, indicates that lone working is not suitable then assistance will be provided.
- Your main tasks will include:
  - ✓ Planning the project (what, when, where, who and how) with the Regional Director, Home Manager and Regional Facilities Manager;
  - ✓ Measuring surface areas to work out how much paint or wall covering is needed;
  - ✓ Ordering the correct quantities of materials and consumables from the Care UK Property Helpdesk;
  - ✓ Erecting safety barriers and signage to prevent unauthorised access to the work area;
  - ✓ Preparing surfaces including striping, filling, smoothing and levelling;
  - ✓ Masking and protecting areas to prevent paint going onto unwanted areas;

- ✓ Operating, cleaning and maintaining all painting equipment, including brushes, rollers, trays etc;
- ✓ Priming, sanding, sealing paint surfaces;
- ✓ Applying layers of paint and hanging wallpaper;
- ✓ Tidying up after finishing a job;
- ✓ You will be responsible for maintaining a store of materials and decorating equipment at each home, ensuring that after each project any spare paint and wallpaper is available for touching up and repairs.

### **Safeguarding of Vulnerable Adults / Mental Capacity Act**

To complete training on Safeguarding of Vulnerable Adults and the Mental Capacity Act and be able to understand and implement SVA and MHA policies and procedures taking responsibility for reporting any safeguarding concerns to the senior person on duty or on-call RD

### **Health and Safety**

As an employee of Care UK, the post holder has a duty under the Health and Safety at Work Act 1974, to:

- Take reasonable care of the health and safety of themselves and all other persons who may be affected by their acts or omissions at work.
- Co-operate with their employer to ensure compliance with Health and Safety legislation and the Health and Safety policies and procedures of the organisation, not intentionally or recklessly interfere with, or misuse, anything provided in the interests of health, safety, or welfare, in pursuance of any of the relevant statutory provisions.
- To ensure that adequate measures are taken to protect the health and safety of all staff including the maintenance and upkeep of a safe environment.

### **Data Protection**

The post holder must at all times respect the confidentiality of information in line with the requirements of the Data Protection Act and the company's ISO27001 accreditation. This includes, if required to do so, obtain, process and/or use information held on a computer in a fair and lawful way, to hold data only for the specified registered purposes and to use or disclose data only to authorised persons or organisations as instructed.

- ❖ This list of duties and responsibilities is by not exhaustive and the post holder may be required to undertake other relevant and appropriate duties as reasonably required.
- ❖ This job description is subject to regular review and appropriate modification.

# Person specification

Criteria	Essential	Desirable
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>Construction Skills Certificate Scheme including CITB Health, Safety and Environment test</li> </ul>	
<b>Experience</b>	<ul style="list-style-type: none"> <li>Painting and decorating in either a home or office environment in a professional capacity</li> </ul>	<ul style="list-style-type: none"> <li>Experience of working in a care environment</li> </ul>
<b>Technical Skills</b>	<ul style="list-style-type: none"> <li>Good verbal and written communication skills</li> <li>Knowledge of health and safety</li> <li>Ability to drive (and in possession of a full clean driving licence)</li> <li>An understanding of and ability to complete risk assessments</li> </ul>	
<b>Personal Qualities</b>	<ul style="list-style-type: none"> <li>Ability to work independently</li> <li>Self-motivated, flexible and enthusiastic</li> <li>Has a 'can-do' attitude to work</li> <li>Able to undertake the role</li> <li>Works collaboratively with others sharing ideas and information at all times</li> <li>Effectively builds trust with a consistent approach between actions and words</li> <li>Committed to communicate with residents, understand their needs and go the extra mile to deliver customer satisfaction</li> </ul>	